

KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

Namakkal - Trichy Main Road, Tholurpatti Post,

Thottiam Taluk, Trichy, Tamilnadu-621 215.

Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING

DATE: 13.07.2016

The First IQAC Meeting for the academic year 16-17 has been held on 13.07.2016 in the Board Room at 2.30 p.m.

The following members were present:

S.No	Category	Name	Designation
1.	Management	Dr.PSK.R.Periaswamy	Chairman
2.	Chairperson	Dr.R.Asokan	Principal
3.	Coordinator/Director of the IQAC	Dr.J.Yogapriya	Dean (R&D)
4.	Administrative Officers	Dr.M.Karthikeyan	Professor & Head EEE
		Dr.R.Venkatesh	Professor & Head Mechanical
5.	Teachers	Mr. K. Madeshwaran	Associate Professor & Head /Civil
		Dr.C.Saravanabhavan	Associate Professor & Head /CSE
		Prof.M.Dharmalingam	Associate Professor & Head /ECE
		Prof.K.Sekar	Associate Professor & Head /IT
		Mr. K. Balasubramanian	Associate Professor & Head /S&H (Non Circuit Branches)
		Mr. K. Vijai	Associate Professor & Head /S&H (Circuit Branches)
		Dr.A.Nithya	Associate Professor/Mech
		Mr.T.Raju	Librarian
6.	Nominees from local society, Students and Alumni	K.Gayathri	Student-III Year ECE-A
		D.Sam Asaph	Student-III Year CSE
		Mr.G.Karthikeyan	Asst.Engineer,NTC Logistics Pvt.Ltd,Chennai. (Mech Alumni)
7.	Nominees From Employers /Industrialists/Stakeholders	Mr.M.William (Employer)	HR Manager, Wonjin Auto Parts India Pvt.Ltd., Chennai.
		Mr.N.Sathish Kumar (Industrialists)	Managing Director, KKP Group of Companies,Namakkal
		Mrs.G.Bharathi (Parent)	Teacher,Bharathi Higher Secondary School,Namakkal.

Agenda:


- To analyze the impact of NAAC Visit between July 4-6, 2016.
- To improve the academic results and the graduation rate.
- To enhance the employability skills of students and campus placement.
- To strengthen the Research and Development and to establish Centre of Excellence (COE).
- To prepare the AQAR.
- To get Permanent Affiliations for ECE and Mechanical Departments.
- To get Anna University approved R&D centre for ECE Department.
- To perform regular Academic Audits through IQAC and ISO.
- To strengthen the activities of all the clubs and forums in the college.
- To establish IAS Academy.
- Any other Matter.

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the first Internal Quality Assurance Cell meeting.
2. All the IQAC members introduced themselves to others.
3. Analyzed the impact of NAAC Visit between July 4-6, 2016 and the strength and weakness about all criteria's are discussed and required steps are taken.
4. Discussed about the academic results and the graduation rate and the employability skills of students and campus placement.
5. It was decided that Research and Development need to be strengthened and all the departments are instructed to establish Centre of Excellence
6. IQAC coordinator made a detailed Discussion of IQAC and the prescribed format given by NAAC of Annual Quality assurance Report (AQAR).
7. All the members and respective in charges were requested to provide the relevant data in a complete form as per the format.
8. It was suggested to frame the team criteria wise for easy collection of data for AQAR.
9. Discussed about the administrative and academic audit for this academic year in order to ensure the quality functioning of the institution.
10. All the departments instructed to follow the club activities and the Professional body activities in order to develop the student's individual personality.
11. All the members were requested to accelerate the research, consultancy and publication activities of their respective department.
12. IAS Academy preliminary Test to be conducted for students to identify the student's ability and also scholarship will be provided by the management for the deserved students.

13. The Parents Teacher Meeting to be conducted by all the disciplines and the Toppers will be awarded by the management.
14. The ECE Department is requested to apply for approved research centre from Anna University, Chennai within this year.
15. To conduct quality related program to all departments through IQAC.
16. The outcome of these audits will be discussed in next IQAC meeting for necessary corrective actions and remedial steps.
17. IQAC coordinator proposed the vote of thanks.


IQAC Coordinator


Chairperson